



# LIEPAJA UNIVERSITY

**APPROVED**  
In LiepU Senate meeting, 27th January 2020, protocol No 7

## **RULES FOR ADMISSION IN UNDERGRADUATE STUDIES FOR STUDY YEAR 2020/2021**

*Issued according to the Cabinet Regulation No 846, Clause 3,  
„Regulations Regarding the Requirements, Criteria and  
Procedures for Admission to Study  
Programmes”, 10.10.2006.*

### **I. GENERAL PROVISIONS**

1. These rules prescribe the procedures by which persons are enrolled in undergraduate study programmes implemented by Liepaja University (hereinafter referred to as LiepU).
2. Rights to apply for study places financed by the state and natural/legal persons in the order of LiepU competition shall be given to:
  - 2.1. Citizens and non-citizens of Latvia;
  - 2.2. Member States of the European Union (Austria, Belgium, Bulgaria, Czech Republic, Denmark, France, Greece, Croatia, Estonia, Ireland, Italy, Cyprus, Latvia, United Kingdom, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Finland, Spain, Hungary, Germany, Sweden) and citizens of the European Economic Area countries (EU Member States, Iceland, Liechtenstein, Norway), citizens of the Swiss Confederation, permanent residents of the European Community holding a valid residence permit.
3. Foreigners, who are not mentioned in Clause 2.2, in competition order have rights to apply for study places financed by natural and legal persons in study programmes, which are implemented in Latvian language (in accordance with these rules) and in study programmes, which are implemented in English (in accordance with these rules and the Procedures for enrolling foreigners in studies at Liepaja University).
4. Persons, who have acquired secondary education abroad, shall enrol in LiepU, observing the provisions of Section 85 of the Law on Higher Education Institutions. The expert-examination of education documents acquired abroad shall carry out Academic Information Centre (AIC) prior to the submission of the documents. The expert-examination of education documents in AIC is a fee service covered by entrant himself.
5. Documents issued abroad shall be accept with a notarially approved translation into Latvian.
6. Documents received from foreign countries may accept and examin without translation into the official language by the decision of the Admission commission.

7. A person shall be entitled to use rights several times for studying in study places financed by the state for the acquisition of a certain academic degree or vocational qualification of higher education. For the funds of the state budget the person may study at the same time only in one study programme.
8. LiepU Admission commission acts in accordance with Regulation regarding the Admission commission, and
  - 8.1. manages admission process,
  - 8.2. ensures the availability of the necessary information at the time of document submission and immatriculation of entrants,
  - 8.3. reviews complaints.
9. The decision of the Admission commission regarding the competition results may be contested by submitting application to the rector within two working days after the notification of the competition results. The decision taken by the rector may be appealed to a court in accordance with the procedures specified in the Administrative Procedure Law.
10. The Admission commission is entitled to review and make decisions in matters not specified in these Admission rules.
11. The number of places financed by the state budget in LiepU shall be determined by the decision of the Study Council, taking into account the regulations of the concluded agreement with the Ministry of Education and Science and the Agreement protocol regarding the preparation of specialists.
12. The number of places financed by natural/legal persons in LiepU shall be determined by the decision of the Study Council, taking into account the number of students necessary for the group assemblage. In cases where entrants are less than the number of students in the relevant group set by the Study Council, the Admission commission shall be entitled to decide on the formation/non-formation of academic groups.
13. Study programmes are implemented in Latvian language. *Professional bachelor study programme **Information Technology***; *academic bachelor study programme **European Languages and Culture studies*** are being implemented in Latvian language and English language. *Academic bachelor study programme **Computer Sciences*** is being implemented only in English language.

## II. BASIC PRINCIPLES OF ADMISSION

14. The requirement for admission in full-time and part-time bachelor and vocational study programmes is previously acquired secondary education.
15. Applications shall be accepted:
  - 15.1. from persons who till 2012 in centralised exams (CE) specified by LiepU have an assessment of A, B, C, D, E level, from 2013 have an assessment of CE percentage.
  - 15.2. from persons
    - who have acquired secondary education till 01.01.2004.,
    - who have acquired secondary education abroad,
    - with special needs (if a person has been released from state examinations in accordance with the procedures specified in regulatory enactments),

*The competition results shall be composed of the CE comparable assessment from the education document on the acquisition of secondary education.*
  - 15.3. from persons, who have successful final marks (FM), state examination or test (SE/T) of the secondary education certificate (diploma) in the study subjects specified in the admission requirements (not lower than 4 points in the ten-point system and not lower than 3 points in the five-point system). Unsuccessful annual mark may be replaced by a another assessment after the decision of the Admission commission;

16. For applicants, who do not have necessary annual marks in Latvian language and literature in the secondary education document, may be replaced by:

16.1. A national language proficiency certificate issued by the Ministry of Justice (from 1 January 1992 to 31 August 2000);

16.2. A national language proficiency certificate issued by the National Centre for Education and Examination of the Ministry of Education and Science certifying knowledge of national language at least at a stage level 1B (from 1 September 2000 to 31 August 2009);

16.3. A national language proficiency certificate issued by the National Centre for Education of the Ministry of Education and Science certifying knowledge of national language at least at basic level on 2nd stage (A2) (from 1 September 2009);

16.4. A statement issued by Liepaja University certifying a successfully passed Latvian language proficiency test, in which has obtained an assessment of at least 4 points (almost satisfactory) in the 10-point system.

17. Centralised exams in foreign languages specified by LiepU (in English, French, German or Russian language) may be replaced by an assessment of international test (ITIE) in accordance with the conditions of Cabinet Regulation No 543 of 29 September 2015, “Regulations regarding the replacement of a centralised examination of a foreign language in a general secondary education programme with the examination of an international testing institution in a foreign language” (“Noteikumi par svešvalodas centralizētā eksāmena vispārējās vidējās izglītības programmā aizstāšanu ar starptautiskas testēšanas institūcijas pārbaudījumu svešvalodā”). In order that the centralised exam would be replaced by an examination of international institution, an entrant must submit a report of the NCEE on the authenticity of the document of the international institution.

### III. ADMISSION REQUIREMENTS AND CRITERIA OF COMPETITION

18. For admission in study programmes compulsory and additional requirements are defined for the education previously acquired by entrant. **Compulsory (CE)** centralised exams in **Latvian language, foreign language** (English, German, French or Russian) and **mathematics**.

If the secondary education is acquired during the period **from 2004 till 2008 (including)** and has not been passed the CE in mathematics, its assessment may be replaced by FM in mathematics. The CE assessment of a foreign language may be replaced by an assessment of international test (ITIE). FM (final mark), SE/T (state examination or test) in a certain study subject, as well as entrance examinations:

Study programme	Obtainable degree and/or qualification	Persons who have acquired secondary education from 2004	Persons who have acquired secondary education before 2004, persons with special needs, foreign persons	Advantages
<i>Study direction: Information Technology, Computer Engineering, Electronics, Telecommunications, Computer Management and Computer Science (accredited until 31st December 2022')</i>				
<b>Information Technology</b> (42481) Full-time presence – 4 years  Study programme is implemented in Latvian language and English language	professional bachelor degree in information technology  - software engineer	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM or SE/T in informatics/programming or FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM or SE/T in informatics/programming or FM or SE/T in algebra (mathematics) or FM or SE/T in physics or	1st to 3rd place winners in Latvian state olympiad of mathematics, informatics, physics in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of

			FM or SE/T in environmental sciences	Mathematics, Informatics, Physics, Engineering science in the year of 2018, 2019, 2020.  <u>Additional 2 points obtain, for the CE assessment in Informatics</u>
<p><b>Mechatronics*</b> (42523)</p> <p>Full-time presence - 4 years</p> <p><i>*In this study programme students will not be anymore enrolled, if the study programme "Smart Technologies" will be opened.</i></p>	<p>professional bachelor degree in mechatronics</p> <p>- mechatronic engineer</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language</p> <p><b>Additional requirements:</b> FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences or FM or SE/T in informatics / programming</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language</p> <p><b>Additional requirements:</b> FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences or FM or SE/T in informatics / programming</p>	<p>1st to 3rd place winners in Latvian state olympiad of mathematics, informatics, physics in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Mathematics, Informatics, Physics, Engineering science in the year of 2018, 2019, 2020.</p> <p><u>Additional 2 points obtain vocational education students with qualification – technician in mechatronics systems</u></p>
<p><b>Smart Technologies*</b> (42523)</p> <p>Full-time presence - 4 years</p> <p><i>*Students will be enrolled after the license of the study programme will be obtained..</i></p>	<p>professional bachelor degree in mechatronics</p> <p>- mechatronic engineer</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language</p> <p><b>Additional requirements:</b> FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences or FM or SE/T in informatics / programming</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language</p> <p><b>Additional requirements:</b> FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences or FM or SE/T in informatics /</p>	<p>1st to 3rd place winners in Latvian state olympiad of mathematics, informatics, physics in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Mathematics, Informatics,</p>

			programming	Physics, Engineering science in the year of 2018, 2019, 2020.  <u>Additional 2 points obtain vocational education students with qualification – technician in mechatronics systems.</u>
<b>Computer Sciences (43481)</b>  Full-time presence - 3 years  Study programme is implemented <b>only in English language.</b>	bachelor degree of Natural Sciences in Computer Sciences	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language  <b>Additional requirements:</b> FM or SE/T in informatics/programmin g or FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language  <b>Additional requirements:</b> FM or SE/T in informatics/programmin g or FM or SE/T in algebra (mathematics) or FM or SE/T in physics or FM or SE/T in environmental sciences	1st to 3rd place winners in Latvian state olympiad of mathematics, informatics, physics in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Mathematics, Informatics, Physics, Engineering science in the year of 2018, 2019, 2020.  <u>Additional 2 points obtain, for the CE assessment in Informatics</u>
<b>Study direction: Environmental Protection (accredited until 31st December 2023<sup>1</sup>)</b>				
<b>Management and Engineering of the Environment and Renewable Energy Resource</b>  (42850) Full-time presence - 4 years	Professional bachelor degree in environmental sciences  - specialist of environmental management  - environmental engineer	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM or SE/T in biology or FM or SE/T in environmental sciences or FM or SE/T in chemistry	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM or SE/T in biology or FM or SE/T in environmental sciences or FM or SE/T in chemistry	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Chemistry, Biology, Engineering

				science in the year of 2018, 2019, 2020.  <u>Additional 2 points obtain for the CE assessment in Chemistry, Biology.</u>
<b>Study direction: Management, Administration and Real Estate Management (accredited until 31st December 2020)</b>				
<b>Culture Management</b> (42345) Full-time presence - 4 years Part-time correspondence - 4 years 6 months	professional bachelor degree in culture management  - culture manager	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Philosophy in the year of 2018, 2019, 2020.
<b>Business and Organization Management</b> (42345) Full-time presence - 4 years Part-time correspondence - 4 years 6 months	professional bachelor degree in management sciences in business administration  -business and institutional manager  -staff manager  -manager of public relations  -manager of foreign affairs	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> Business and institutional manager; - FM or SE/T in mathematics with assessment which is not lower than 7 - FM or SE/T in study subjects of economics; <u>Staff manager:</u> - FM or SE/T in mathematics; - FM or SE/T in study subjects of economics; <u>Manager of public relations:</u> - FM or SE/T in Latvian language; - FM or SE/T in a foreign language; - FM or SE/T in study subjects of economics; <u>Manager of foreign affairs:</u> - FM or SE/T in Latvian language; - FM or SE/T in a foreign	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in maths FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> Business and institutional manager; - FM or SE/T in mathematics with assessment which is not lower than 7 - FM or SE/T in study subjects of economics; <u>Staff manager:</u> - FM or SE/T in mathematics; - FM or SE/T in study subjects of economics; <u>Manager of public relations:</u> - FM or SE/T in Latvian language; - FM or SE/T in a foreign language; - FM or SE/T in study subjects of economics; <u>Manager of foreign affairs:</u> - FM or SE/T in Latvian language;	Business and institutional manager, <u>Staff manager:</u> 1st to 3rd place winners of olympiads held in 2018, 2019, 2020 in maths, foreign languages. 1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Maths, Informatics, Economics, Physics in 2018, 2019, 2020.  <u>Manager of public relations, Manager of foreign affairs:</u> 1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.

		language; - FM or SE/T in study subjects of economics	- FM or SE/T in a foreign language; - FM or SE/T in study subjects of economics	1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Psychology, Sociology in 2018, 2019, 2020.
<b>Tourism and Recreation Management</b> (42812) Full-time presence - 4 years Part-time correspondence - 4 years 6 months	professional bachelor degree in tourism and recreation management  -manager of tourism business  -manager of tourism and recreation organization	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in geography or environmental sciences FM in basics of business economics	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in geography or environmental sciences FM in basics of business economics	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Economics in 2018, 2019, 2020.  <u>Additional 2 points obtain vocational education students in the programme group Tourism and recreation organization.</u>
<b>Study direction: Social Wealth (accredited until 31st December 2021)</b>				
<b>Social Worker</b> (42762) Full-time presence - 4 years Part-time correspondence - 4 years 6 months	professional bachelor degree in social work  -social worker	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in Latvian language FM in a foreign language	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in Latvian language FM in a foreign language	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Health Science in 2018, 2019, 2020.
<b>Study direction: Education, Pedagogy and Sport (accredited until 31st December 2023)</b>				
<b>Speech Therapy</b> (42141)* Full-time presence - 4 years Part-time correspondence - 4 years 6 months	professional bachelor degree in speech	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics	<b>Compulsory requirements:</b> FM or CE in Latvian language	1st to 3rd place winners in Latvian state olympiad of

<p>* Study programme is prepared for the licensing. During the licensing process could be possible changes, which will be published after receiving the license.</p>	<p>therapy</p> <p>-teacher speech therapist</p>	<p>CE in a foreign language or ITIE in a foreign language</p> <p>Successful annual marks in the secondary education certificate in all study subjects with an average mark not lower than 7 points</p> <p><b>Entrance examination</b> (for all applicants) – a thematic essay and an interview</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination – interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p>FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language</p> <p>Successful annual marks in the secondary education certificate in all study subjects with an average mark not lower than 7 points</p> <p><b>Entrance examination</b> (for all applicants) – a thematic essay and an interview</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination – interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p>Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.</p> <p>. 1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Health Science in 2018, 2019, 2020.</p> <p><b>Advantages:</b> <i>Recommendations and/or statements (if applicable) about previous experience in pedagogical work (for example, work in children and youth camps, Sunday school; nanny work etc) and voluntary work (for example, participation in youth NGO, interest related education, different camps, in organization of courses, seminars and/or implementation etc).</i> <u>Additionally 1 point obtain for the CE assessment in biology.</u></p>
<p><b>Primary school Teacher</b> (42141)*</p> <p>Full-time presence - 4 years Part-time correspondence - 4 years 6 months</p>	<p>professional bachelor degree in education, qualification - teacher</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language</p> <p><i>Average mark in study subjects (maths, Latvian language, foreign language, history, chemistry, physics, biology) certified by secondary education document;</i></p> <p>Successful annual marks in the secondary education certificate in all study subjects with an</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language</p> <p><i>Average mark in study subjects (maths, Latvian language, foreign language, history, chemistry, physics, biology) certified by secondary education document;</i></p> <p>Successful annual marks in the secondary</p>	<p>1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Pedagogy science in 2018, 2019, 2020.</p>



<p>* Study programme is prepared for the licensing. During the licensing process could be possible changes, which will be published after receiving the license.</p>		<p>average mark not lower than 7 points</p> <p><b>Entrance examination – analysis of education cases (for all applicants)</b> Applicants <b>in written</b> (200-300 words) <b>and by speaking</b> express and justify their opinion on the education case.</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination – interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p>education certificate in all study subjects with an average mark not lower than 7 points</p> <p><b>Entrance examination – analysis of education cases (for all applicants)</b> Applicants <b>in written</b> (200-300 words) <b>and by speaking</b> express and justify their opinion on the education case.</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination –interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p><b>Advantages:</b> <i>Recommendations and/or statements (if applicable) about previous experience in pedagogical work (for example, work in children and youth camps, Sunday school; nanny work etc) and voluntary work (for example, participation in youth NGO, interest related education, different camps, in organization of courses, seminars and/or implementation etc).</i></p>
<p>of 1st level vocational higher education study programme <b>Pre-school Teacher*</b> (41141) Full-time presence - 2 years Part-time correspondence - 2 years 6 months</p> <p>* Study programme is prepared for the licensing. During the licensing process could be possible changes, which will be published after receiving the license.</p>	<p>Qualification of pre-school teacher</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <i>Average mark in study subjects (maths, Latvian language, foreign language, history, chemistry, physics, biology) certified by secondary education document;</i></p> <p><b>Entrance examination – analysis of education cases (for all applicants)</b> Applicants <b>in written</b> (200-300 words) <b>and by speaking</b> express and justify their opinion on the education case.</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination – interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <i>Average mark in study subjects (maths, Latvian language, foreign language, history, chemistry, physics, biology) certified by secondary education document;</i></p> <p><b>Entrance examination – analysis of education cases (for all applicants)</b> Applicants <b>in written</b> (200-300 words) <b>and by speaking</b> express and justify their opinion on the education case.</p> <p>Applicants, who have average mark lower than 7 points, have chance to participate in competition, passing <b>additional examination – interview</b>. After successfully passing additional examination, an entrant shall pass the Entrance examination</p>	<p>1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Pedagogy science in 2018, 2019, 2020.</p> <p><b>Advantages:</b> <i>Recommendations and/or statements (if applicable) about previous experience in pedagogical work (for example, work in children and youth camps, Sunday school; nanny work etc) and voluntary work (for example, participation in youth NGO, interest related</i></p>

				<i>education, different camps, in organization of courses, seminars and/or implementation etc).</i>
<p><b>Teacher (42141)*</b> Full-time presence - 4 years Part-time correspondence - 4 years 6 months</p> <p><i>* Study programme is prepared for the licensing. During the licensing process could be possible changes, which will be published after receiving the license.</i></p>	<p>professional bachelor degree in education, qualification - teacher</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <i>Average mark in the chosen study field subjects;</i></p> <p>Successful annual marks in the secondary education certificate in all study subjects with an average mark not lower than 7 points</p> <p><b>Entrance examination – (for all applicants)</b> <b>In written and by speaking</b> (justification of choosing teacher profession)</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <i>Average mark in the chosen study field subjects;</i></p> <p>Successful annual marks in the secondary education certificate in all study subjects with an average mark not lower than 7 points</p> <p><b>Entrance examintaion – (for all applicants)</b> <b>In written and by speaking</b> (justification of choosing teacher profession)</p>	<p>1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Pedagogy science in 2018, 2019, 2020.</p> <p><b>Advantages:</b> <i>Recommendations and/or statements (if applicable) about previous experience in pedagogical work (for example, work in children and youth camps, Sunday school; nanny work etc) and voluntary work (for example, participation in youth NGO, interest related education, different camps, in organization of courses, seminars and/or implementation etc).</i></p>
<b>Study direction: Arts (accredited until 31st December 2022)</b>				
<p><b>New Media Art (43213)</b> Full-time presence - 3 years</p>	<p>academic bachelor degree of humanitarian sciences in arts</p>	<p><b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in informatics</p>	<p><b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional</b></p>	<p>1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages, visual art in the year of 2018, 2019, 2020.</p>

			<b>requirements:</b> FM in informatics	
		<b>Entrance exam:</b> In the composition – <i>portfolio</i> presentation		
<b>Design</b> (42214) Full-time presence - 4 years	professional bachelor degree in art  -computer designer -interior designer -product designer -photographer	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in informatics	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in informatics	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages, visual art in the year of 2018, 2019, 2020.
		<b>Entrance exam:</b> In the composition – <i>portfolio</i> presentation		
<b>Study direction: Languages and Culture Studies, Native Language Studies and Language programmes (accredited until 31st December 2023)</b>				
<b>Baltic Philology, Culture and Communication</b> Full-time presence - 4 years	academic bachelor degree of humanitarian sciences in philology	<b>Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in literature	<b>Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in a foreign language or ITIE in a foreign language <b>Additional requirements:</b> FM in literature	1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.  1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Latvian linguistics, Latvian literature science and history, Philosophy, History and culture-historical heritage, Foreign language linguistics and foreign literature science and history, Culturology in 2018, 2019, 2020.

<p><b>European Languages and Culture Studies (43222)</b> Full-time presence - 3 years (with prerequisites in French/Russia/Latvian/Spanish /German)</p> <p>Full-time presence - 4 years (without prerequisites in French/Russia/Latvian/Spanish /German)</p> <p>Study programme is implemented in Latvian and English languages.</p>	<p>bachelor degree of humanitarian sciences - in English and German language and culture studies - in English and French language and culture studies - in English and Russian language and culture studies - in English and Spanish language and culture studies - in English and Latvian language and culture studies</p>	<p>Study period <b>3 years – Compulsory requirements:</b> CE in Latvian language CE in mathematics CE in English language or ITIE in English language</p> <p><b>Entrance exam:</b> interview in French or Russian, or Latvian, or Spanish, or German</p> <p>Study period <b>4 years – Compulsory requirements:</b> CE in Latvian language CE in English language or ITIE in English language</p>	<p>Study period <b>3 years – Compulsory requirements:</b> FM or CE in Latvian language FM or CE in mathematics FM or CE in English language or ITIE in a foreign language</p> <p><b>Entrance exam:</b> interview in French or Russian, or Latvian, or Spanish, or German</p> <p>Study period <b>4 years – Compulsory requirements:</b> FM or CE in Latvian language FM or CE in English language or ITIE in English language</p>	<p>1st to 3rd place winners in Latvian state olympiad of Latvian language and literature, foreign languages in the year of 2018, 2019, 2020.</p> <p>1st to 3rd degree laureates in Latvian state / regional student scientific conferences in section of Latvian linguistics, Latvian literature science and history, Philosophy, History and culture-historical heritage, Foreign language linguistics and foreign literature science and history, Culturology in 2018, 2019, 2020.</p>
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**19. Competition results (sum of points) for persons who have acquired secondary education from 2004 are formed after coherence:**

<p><b><i>In study programmes:</i></b> <b>Information Technology; Mechatronics; Management and Engineering of the Environment and Renewable Energy Resource; Business and Organization Management; Tourism and Recreation Management</b></p>	<p><i>CE in Latvian language (average value from all parts) x 1.04 + CE in mathematics (average value from all parts) x 1.05 + CE in a foreign language (average value from all parts) x 1.05 + (points about the FM in a study subject required in additional requirements within admission requirements or points about SE/T in a study subject required in additional requirements within admission requirements) x 0.0001</i></p>
<p><b>Social Worker</b></p>	<p><i>CE in Latvian language (average value from all parts) x 1.05 + CE in mathematics (average value from all parts) x 1.04 + CE in a foreign language (average value from all parts) x 1.05 + (points about the FM of the first study subject required in additional requirements within admission requirements + points about the FM of the second study subject required in additional requirements within admission requirements) x 0.0001</i></p>
<p><b>Baltic Philology, Culture and Communication</b></p>	<p><i>CE in Latvian language (average value from all parts) x 1.05 + CE in mathematics (average value from all parts) x 1.04 + CE in a foreign language (average value from all parts) x 1.05 + (points about the FM in a study subject required in additional requirements within admission requirements) x 0.0001</i></p>

<b>Culture Management</b>	<i>CE in Latvian language (average value from all parts) x 1.05 + CE in mathematics (average value from all parts) x 1.04 + CE in a foreign language (average value from all parts) x 1.05</i>
<b>European Languages and Culture Studies</b>	<i>CE in Latvian language (average value from all parts) x 1.05 + CE in mathematics (average value from all parts) x 1.04 + CE in a foreign language (average value from all parts) x 1.05 + successful mark in entrance examination at LiepU x 1</i>
<b>New Media Art; Design</b>	<i>CE in Latvian language (average value from all parts) x 1.05 + CE in mathematics (average value from all parts) x 1.04 + CE in a foreign language (average value from all parts) x 1.05 + successful mark in entrance examination at LiepU x 100 + (points about the FM in a study subject required in additional requirements within admission requirements) x 0.0001</i>
<b>Teacher</b>	<i>(CE in Latvian language (average value from all parts) + CE in mathematics (average value from all parts) + CE CE in a foreign language (average value from all parts)) x 0,2 + (average mark in study subjects (mathematics, Latvian language, English language, history, chemistry, physics, biology x 10) x 0,3 + (successful mark in entrance examination at LiepU x 10) x 0,5 + 1 (one from advantages) x 0,001</i>
<b>Primary school Teacher 1st level Pre-school Teacher</b>	<i>(CE in Latvian language (average value from all parts) + CE in mathematics (average value from all parts) + CE CE in a foreign language (average value from all parts)) x 0,25 + (average mark in study subjects (mathematics, Latvian language, English language, history, chemistry, physics, biology x 10) x 0,25 + (successful mark in entrance examination at LiepU x 10) x 0,5 + 1 (one from advantages) x 0,001</i>
<b>Speech Therapy</b>	<i>(CE in Latvian language (average value from all parts) + CE in mathematics (average value from all parts) + CE in a foreign language (average value from all parts)) x 0,5 + (successful mark in entrance examination at LiepU x 10) x 0,5 + 1 (one from advantages) x 0,001</i>

**20.** Competition results (sum of points) for persons who have acquired secondary education before 2004, persons with special needs, as well as persons, who are mentioned in **Clause 2.1. and 2.2.** and secondary education have acquired abroad are formed after coherence:

<b><i>In study programmes:</i></b>	
<b>Information Technology; Mechatronics; Management and Engineering of the Environment and Renewable Energy Resource; Business and Organization Management; Tourism and Recreation Management</b>	<i>FM in Latvian language x 10,4 or CE (average value from all parts) x 1,04 + FM in mathematics x 10,5 or CE (average value from all parts) x 1,05 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) x 1,05 + (points about the FM in a study subject required in additional requirements within admission requirements or points about SE/T in a study subject required in additional requirements within</i>

	<i>admission requirements) × 0.0001</i>
<b>Social Worker</b>	<i>FM in Latvian language x 10,5 or CE (average value from all parts) x 1,05 + FM in mathematics x 10,4 or CE (average value from all parts) × 1,04 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) × 1,05 + (points about the FM of the first study subject required in additional requirements within admission requirements + points about the FM of the second study subject required in additional requirements within admission requirements) × 0.0001</i>
<b>Baltic Philology, Culture and Communication</b>	<i>FM in Latvian language x 10,5 vai CE (average value from all parts) x 1,05 + FM in mathematics x 10,4 or CE (average value from all parts) × 1,04 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) × 1,05 + (points about the FM in a study subject required in additional requirements within admission requirements) × 0.0001</i>
<b>Culture Management</b>	<i>FM in Latvian language x 10,5 or CE (average value from all parts) x 1,05 + FM in mathematics x 10,4 or CE (average value from all parts) × 1,04 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) × 1,05</i>
<b>European Languages and Culture Studies</b>	<i>FM in Latvian language x 10,5 or CE (average value from all parts) x 1,05 + FM in mathematics x 10,4 or CE (average value from all parts) × 1,04 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) × 1,05 + successful mark in entrance examination at LiepU × 1</i>
<b>New Media Art; Design</b>	<i>FM in Latvian language x 10,5 or CE (average value from all parts) x 1,05 + FM in mathematics x 10,4 or CE (average value from all parts) × 1,04 + FM in a foreign language x 10,5 or CE in a foreign language (average value from all parts) × 1,05 + successful mark in entrance examination at LiepU × 100 + (points about the FM in a study subject required in additional requirements within admission requirements) × 0.0001</i>
<b>Teacher</b>	<i>(FM in Latvian language (average value from all parts) + FM in mathematics (average value from all parts) + FM in a foreign language (average value from all parts)) x 0,2 or (CE in Latvian language (average value from all parts) + CE in maths (average value from all parts) + CE in a foreign language (average value from all parts)) x 0,2 + (average mark in study subjects (mathematics, Latvian language, English language, history, chemistry, physics, biology x 10) x 0,3 + (successful mark in entrance examination at LiepU x 10) x 0,5 + 1 (one from advantages) x 0,001</i>
<b>Primary school Teacher 1st level Pre-school Teacher</b>	<i>(FM in Latvian language (average value from all parts) + FM in mathematics (average value from all parts) + FM in a foreign language (average value from all parts)) x 2,5 or</i>

	$(CE \text{ in Latvian language (average value from all parts)} + CE \text{ in maths (average value from all parts)} + CE \text{ in a foreign language (average value from all parts)}) \times 0,25 + (\text{average mark in study subjects (mathematics, Latvian language, English language, history, chemistry, physics, biology} \times 10) \times 0,25 + (\text{successful mark in entrance examination at LiepU} \times 10) \times 0,5 + 1 \text{ (one from advantages)}) \times 0,001$
<b>Speech Therapy</b>	$(FM \text{ in Latvian language (average value from all parts)} + FM \text{ in mathematics (average value from all parts)} + FM \text{ in a foreign language (average value from all parts)}) \times 0,5 \text{ or } (CE \text{ in Latvian language (average value from all parts)} + CE \text{ in mathematics (average value from all parts)} + CE \text{ in a foreign language (average value from all parts)}) \times 0,5 + (\text{successful mark in entrance examination at LiepU} \times 10) \times 0,5 + 1 \text{ (one from advantages)} \times 0,001$

**21.** For persons who are not mentioned in Clause 2.2. and who have acquired the secondary education **abroad**, competition results (sum of points) are formed after coherence:

<b>Information Technology (in English) Computer Sciences (in English)</b>	$FM \text{ in a foreign language} \times 10,5 + FM \text{ in mathematics} \times 10,5 + FM \text{ in the study subject compulsory required by the faculty} \times 10,4 + (\text{points about the FM in a study subject required in additional requirements within admission requirements}) \times 0,0001$
<b>European Languages and Culture Studies (in English)</b>	$FM \text{ in a foreign language} \times 10,5 + FM \text{ in mathematics} \times 10,4 + FM \text{ in the study subject compulsory required by the faculty} \times 10,5 + \text{successful mark in entrance examination at LiepU} \times 1$

**22.** Evaluation of entrance examinations are carried out in points from 1 to 10.

**23.** Marks in the document certifying the secondary education to marks of 10-point system are compared in the following, if the 5-point system is used in the evaluation:

Comparable mark in 5-point scheme	Adjustment in 10- point cheme	Meaning of assessment
5	9	excellent
4	7	good
3	5	satisfactory

**24.** Persons, who have obtained awarded places in Latvian state olympiads of study subjects, Latvian state/regional student scientific conferences, Latvian or international level sport contests (achievements not older than 3 years) according to admission conditions in study programmes, **except for** study programmes in *Speech therapy, Primary school Teacher, Pre-school Teacher and Teacher*, **can obtain these additional points:**

- for the 1st place or 1st stage - 4 points;
- for the 2nd place or 2nd stage - 3 points;
- for the 3rd place or 3rd stage - 2 points;

Additional points can be obtained only for one advantage. These additional points are not summed up.

#### IV. APPLICATION FOR CENTRALISED EXAMS

25. Persons, who have acquired secondary education, in case of necessity for the CE can apply at LiepU:

Exam	Dates for passing state examinations in 2020	The deadline for accepting CE application at LiepU
In a foreign language (English)	17th, 18th, 19th March	25th January
In a foreign language (German)	18th March	25th January
In a foreign language (Russian)	19th, 20th March	25th January
In a foreign language (French)	20th March	25th January
In Latvian language	19th May	10th April
Mathematics	22th May	10th April
Latvian and world's history	26th May	10th April
Biology	5th June	10th April
Physics	5th June	10th April
Chemistry	28th May	10th April

26. CE is organized by National Centre for Education.

27. The CE shall take place at the same time as centralised exams of the relevant subjects organised in the end of acquisition of the secondary education.

28. Passing the CE is for the fee of charge.

#### V. APPLICATION FOR STUDIES

29. The application for studies at LiepU shall be organised in accordance with an approved and published schedule with admission deadlines.

30. The persons referred to in Clause 2 may apply for basic studies by using of e-service at [www.latvija.lv/studijas](http://www.latvija.lv/studijas) or personally at university admission points.

**30.1.** A person has rights to apply for no more than ten study programmes in each study form (full-time/part-time), indicating the order of choice selection for study forms and study programmes;

**30.2.** The person has rights to apply for one study programme for the study place financed by the state and for the place financed by natural/legal persons. In the order of competition the person has possibility to enter in the state financed budget place without having passed a competition to the state financed budget place - in a place financed for the funds of natural/legal persons, taking into account the order of study programmes chosen by the person;

**30.3.** After applying in the e-service system, the entrant must compulsory arrive in one of the closest university admission points, in order to verify his identity and to present the document originals;

**30.4.** If a person cannot come personally, the document originals shall be presented by an authorised person presenting a passport, a notarially approved proxy and a passport copy of the applicant.

31. Foreign persons, who are not mentioned in Clause 2.2. shall apply for studies electronically; document copies of shall be sent to LiepU by post or electronically.

32. Applying for studies and/or approving an application at admission points of higher education institutions, the following document originals must be presented:

**32.1.** a passport or identity card (ID);

**32.2.** a certificate/diploma for the acquisition of secondary education, a statement of transcript;

**32.3.** CE certificates if centralised exams have been carried out (CE certificates valid from 1998, when these exams started to be organised);



- 32.4.** if the secondary education is acquired abroad, a report of the Academic Information Centre regarding its recognition in Latvia;
- 32.5.** if necessary - a document certifying the change of given name/surname (marriage certificate, statement regarding the change of given name, surname);
- 32.6.** if necessary - a document, which allows to be eligible for additional points in the competition.
- 32.7.** Persons who are mentioned in Clause 3 shall submit a legalised document of secondary education.
- 33.** Applying for studies, **a non-repayable registration fee must be paid** in accordance with the fee services approved in LiepU Senate. Orphans and disabled persons of group 1 have been released from registration fee by presenting appropriate documents.

## **VI. CONCLUSION OF STUDY AGREEMENTS AND IMMATRICULATION**

- 34.** Applicants who have passed the competition must conclude study agreements with LiepU within the terms specified by the Admission commission. If a person can not come personally within the specified term, an authorised person shall be entitled to conclude the study agreement, presenting a passport, **a notarially approved copy of the proxy** and a passport copy of the applicant.
- 35.** When concluding the agreement applicant shall submit the document copies mentioned in Clause 32 by presenting the originals. Additionally one photo of 3x4 cm is attached.
- 36.** The applicant shall conclude the study agreement in state-financed study place only in one study programme.
- 37.** Applicants for study places financed by natural/legal persons must make a first payment for studies in LiepU account in the amount of not less than 25% from the fee of the first study year till conclusion of the agreement in credit institution.
- 38.** Foreign persons, who are not mentioned in Clause 2.2. shall pay fee of the first study year in full amount.
- 39.** Applicants, who do not conclude the study agreement within the time specified by the Admssion commission **shall be excluded from the competition.**
- 40.** On the basis of the concluded study agreement, the applicant shall be imatriculated in LiepU student lists with the order of the rector.

Deputy Speaker of the Senate

(signature)

Z.Gūtmane